

Trumbull County Board of Developmental Disabilities  
Regular Board Meeting  
August 28, 2017

President Kevin Reilly called the Monday, August 28, 2017 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 5:31 p.m.

**I. ROLL CALL**

Present:	Mr. Kevin Reilly	Mr. Larry Larson
	Ms. Cynthia Poplyk	Ms. Mary Cunningham
Excused:	Mr. Lawrence Connelly	Mr. Dominic Albanese
	Ms. Elizabeth Calderone	

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 40 – 2017:**

Adopt a motion to approve the minutes of the July 24, 2017 board meeting.

Motion: Ms. Mary Cunningham                      Second: Ms. Cynthia Poplyk

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

**V. AUTHORIZATION FOR PAYMENT OF BILLS**

**Resolution 41 – 2017:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of July 2017 by the Auditor.

Motion: Mr. Larry Larson                      Second: Ms. Mary Cunningham

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____

Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

## VI. OLD BUSINESS BEFORE THE BOARD

### Resolution 42 – 2017:

Adopt a motion to approve revised Board policy Section 2.21 entitled Public Appearance Before the Board previously titled Regulations for Public Appearance Before the Board.

Motion: Ms. Mary Cunningham                      Second: Ms. Cynthia Poplyk

### DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

## VII. NEW BUSINESS BEFORE THE BOARD

### Resolution 43 – 2017:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for August 2017:

#### Substitute List – Additions/Deletions:

1. Isaac Beach – removed from the Summer Substitute Custodian list effective 7/26/2017.
2. Cara Cappuzzello – removed from the Summer Substitute Custodian list effective 8/9/2017.
3. Elizabeth Chordas – removed from the Summer Substitute Custodian list effective 8/4/2017.
4. Holly Heikkinen – removed from the Substitute Teacher list effective 8/21/2017.
5. Madison Vasel – removed from the Summer Substitute Custodian list effective 8/11/2017.
6. Debra Freer – added to the Substitute Classroom Assistant list effective 8/21/2017 @ \$10.00 per hour.
7. Zoey Hetrick – added to the Substitute Classroom Assistant list effective 8/21/2017 @ \$10.00 per hour.
8. Autumn Spuhler – added to the Substitute Classroom Assistant list effective 8/21/2017 @ \$10.00 per hour.

**New Hires:**

1. Danielle Mrofchak – hired as a Pre-School Teacher effective 8/9/2017 @ \$51,511.25 annually. Danielle fills the position approved by Board Resolution 17-2017.

**Changes:**

1. Jo Foltz – voluntary demotion to the position of Cook Assistant effective 8/21/2017 @ \$9,671.64 annually. She was previously a 12-Month Bus Aide. Jo fills the vacancy due to the resignation of Barbara Watts whose salary was \$9,671.64 annually.
2. Autumn Crump – promoted to the position of Classroom Assistant effective 8/21/2017 @ \$22,568.94 annually. She was previously a 12-Month Bus Aide and fills the position approved by Board Resolution 17-2017.
3. Nancy Miracle – 12-Month Registered Nurse position transitioned to a 9-Month Registered Nurse position effective 8/21/2017 @ \$34,123.76 annually.
4. Catherine Metz – hired as a School Floater/Paraprofessional effective 8/21/2017 @ \$22,239.14 annually.
5. Holly Heikkinen – hired as a Pre-School Teacher effective 8/21/2017 @ \$47,489.94 annually. She was previously a Substitute Teacher and fills a vacancy that occurred in December 2016.

**Resignations/Retirements:**

1. Rose Victor – retiring from the position of Classroom Assistant effective 8/31/2017. She has been with the program since November 1995.

**Layoff/Recall:** None.

**Other:**

1. Alysia Johnson – resigned from the position of Classroom Assistant effective 7/13/2017. She had been with the program since March 2008.
2. Kelly Rainey – resigned from the position of Pre-School Teacher effective 8/9/2017. She had been with the program since February 2006.
3. Jeffrey Loew – resigned from the position of Classroom Assistant effective 8/11/2017. He had been with the program since October 2008.

Motion: Ms. Cynthia Poplyk

Second: Ms. Mary Cunningham

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 44 – 2017:**

Adopt a motion to approve the contract with Diamond Therapy to provide occupational therapy and speech therapy to students at the school building. Said contract will become official minutes of this meeting as if fully rewritten herein.

Motion: Ms. Mary Cunningham                      Second: Ms. Cynthia Poplyk

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 45 – 2017:**

Adopt a motion to approve the contract with Aaris Therapy Group to provide occupational therapy to students at the school building. Said contract will become official minutes of this meeting as if fully rewritten herein.

Motion: Ms. Cynthia Poplyk                      Second: Ms. Mary Cunningham

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD:**

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

**IX. HEARING OF VISITORS**

**X. ADJOURNMENT**

**Resolution 46 – 2017:**

Adopt a motion to adjourn.

Motion: Ms. Mary Cunningham

Second: Mr. Larry Larson

**DISCUSSION**

Roll Call:

	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:48 p.m.