

Trumbull County Board of Developmental Disabilities  
Regular Board Meeting  
December 18, 2017

Vice President Lawrence Connelly called the Monday, December 18, 2017 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 5:34 p.m.

**I. ROLL CALL**

Present: Mr. Lawrence Connelly Mr. Larry Larson  
Ms. Cynthia Poplyk Ms. Mary Cunningham  
Mr. Dominic Albanese Ms. Elizabeth Calderone

Excused: Mr. Kevin Reilly

**II. PLEDGE OF ALLEGIANCE**

**III. SWEARING IN OF OFFICERS**

Commissioner Frank Fuda administered the Oath of Office to Ms. Mary Cunningham and Mr. Dominic Albanese.

**IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 69 – 2017:**

Adopt a motion to approve the minutes of the November 27, 2017 board meeting.

Motion: Ms. Cynthia Poplyk Second: Ms. Mary Cunningham

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Abstained</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**V. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

The Board shall appoint a nominating committee whose charge shall be to report to the Board at its January Organizational meeting a slate of officers for the Board to consider and upon which to vote.

The following offices shall require nominations: President, Vice President and Recording Secretary.

The nominating committee is:

Mary Cunningham, Chair  
Elizabeth Calderone  
Larry Larson

## VI. AUTHORIZATION FOR PAYMENT OF BILLS

### Resolution 70 – 2017:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of November 2017 by the Auditor.

Motion: Mr. Larry Larson

Second: Ms. Elizabeth Calderone

### DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

## VII. OLD BUSINESS BEFORE THE BOARD

## VIII. NEW BUSINESS BEFORE THE BOARD

### Resolution 71 – 2017:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for December 2017:

#### Substitute List – Additions/Deletions:

1. Courtney Booth – added to the Substitute Registered Nurse list effective 11/13/2017 @ \$21.00 per hour.
2. Jennifer Terry – added to the Substitute Bus Aide list effective 11/14/2017 @ \$10.00 per hour.
3. Jennifer Terry – removed from the Substitute Bus Aide list effective 12/4/2017.

**New Hires:** None.

#### Changes:

1. Jessica McCauley – promoted to Classroom Assistant effective 11/13/2017 @ \$22,683.99 annually. Jessica fills the vacancy due to the resignation of Alice Holland, whose salary was \$22,659.53 annually.
2. Jennifer Ramer – voluntary demotion to 9-Month Bus Driver effective 11/13/2017 @ \$19,877.97 annually. She was previously a Workshop Specialist. Jennifer fills the vacancy due to the promotion of Jessica McCauley, whose salary was \$27,560.83 annually. The 12-Month position was transitioned to a 9-Month position.

#### Resignations/Retirements:

1. Shirley Coffey – retired from the position of 12-Month Bus Aide effective 11/30/2017. She had been with the program since April 2000.
2. S. Dennis Lubonovic – retiring from the position of Mechanic effective 12/31/2017. He had been with the program since June 1991.

**Layoff/Recall:** None.

**Other:**

1. Jane Williams-Venters – disability separated effective 11/10/2017.
2. Jamelle Vann – resigned position as a 12-Month Bus Aide effective 12/8/217.  
He has been with the program since August 2016.

Motion: Ms. Mary Cunningham                      Second: Ms. Cynthia Poplyk

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 72 – 2017:**

Adopt a motion to approve the 2018 contract between the Trumbull County Board of DD and Residence Living of Trumbull County, Inc. (RLTCI) as presented.

Motion: Mr. Dominic Albanese                      Second: Ms. Mary Cunningham

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 73 – 2017:**

Adopt a motion to approve the initial appropriations for the period of January 2, 2018 through December 31, 2018 as presented.

Motion: Ms. Mary Cunningham                      Second: Ms. Elizabeth Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____

Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 74 – 2017:**

Adopt a motion to authorize the Superintendent to enter into an agreement with Bottomline Auctions for the purpose of auctioning any bus that will no longer be needed due to the transition.

Motion: Mr. Larry Larson

Second: Ms. Elizabeth Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD:**

1. Superintendent's Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

**IX. HEARING OF VISITORS**

**X. ADJOURNMENT**

**Resolution 75 – 2017:**

Adopt a motion to adjourn.

Motion: Ms. Cynthia Poplyk

Second: Ms. Elizabeth Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

The Vice President adjourned the meeting at 5:58 p.m.