

Trumbull County Board of Developmental Disabilities  
 Regular Board Meeting  
 February 25, 2019

President Kevin Reilly called the Monday, February 25, 2019 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 5:30 p.m.

**I. ROLL CALL**

Present: Mr. Kevin Reilly Mr. Lawrence Connelly  
 Mr. Dominic Albanese Ms. Mary Cunningham  
 Ms. Elizabeth Calderone Ms. Cynthia Poplyk  
 Mr. Larry Larson

Excused: None

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 13 – 2019:**

Adopt a motion to approve the minutes of the January 28, 2019 board meeting.

Motion: Mr. Lawrence Connelly Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

**V. AUTHORIZATION FOR PAYMENT OF BILLS**

**Resolution 14 – 2019:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of January 2019 by the Auditor.

Motion: Ms. Cynthia Poplyk Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____

Mr. Kevin Reilly     X     \_\_\_\_\_

The President declares the motion carried.

## VI. OLD BUSINESS BEFORE THE BOARD

## VII. NEW BUSINESS BEFORE THE BOARD

### Resolution 15 – 2019:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for February 2019:

**Substitute List – Additions/Deletions:** None.

**New Hires:** None.

### Changes:

1. Wayne Wilkerson – promoted to the position of Facilities Manager and awarded a management contract effective 2/4/2019 – 8/31/2020 @ \$61,000.00 (Grade C) annually. Wayne was previously a Production Supervisor.
2. Buffy Johnston – promoted to the position of Production Supervisor (Lead) and awarded a management contract 2/4/2019 – 8/31/2019 @ \$42,000.00 (Grade B) annually. She was previously a Workshop Specialist. Buffy fills the vacancy due to the promotion of Wayne Wilkerson, whose salary was \$56,000.20 annually.
3. Rasheda Provitt – hired as a School Floater/Paraprofessional effective 2/6/2019 @ \$23,137.70 annually. She was previously a Substitute Classroom Assistant. Rasheda fills the vacancy due to the resignation of Cathy Metz whose salary was \$22,683.99 annually.
4. Elisa Lopez – transferred to the position of SSA/Intake Coordinator and awarded a management contract effective 2/11/2019 – 8/31/2020 @ \$56,000.10 annually. Elisa, previously an SSA, fills the vacancy due to the retirement of Julia Wike, whose salary was \$54,927.08 annually.
5. Courtney Fabian – transferring from an SSA position to the position of SSA/Intake Coordinator with a start date yet to be determined. Courtney will retain her current salary of \$52,863.46 annually.

### Resignations/Retirements:

1. Linda Tiihonen – retired from the position of Fairhaven Foundation Director effective 1/31/2019. Linda has been with the program since January 2007.
2. Jessika Whetsone – resigned from the position of Service and Support Administrator with her last day of work being 2/4/2019. Jessika had been with the program since December 2016.
3. Regina Williams – resigned from the position of Classroom Assistant with her last day of work being 2/1/2019. Regina had been with the program since December 2012.
4. Stephanie Blakeley – resigned from the position of Service and Support Administrator with her last day of work being 3/1/2019. Stephanie had been with the program since June 2016.

**Layoff/Recall:** None.

**Other:** None.

Motion: Ms. Mary Cunningham

Second: Ms. Elizabeth Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 16 – 2019:**

Adopt a motion to approve the consolidation of Early Intervention services under the Trumbull County Board of Developmental Disabilities beginning July 1, 2019 in order to provide service coordination to all children found eligible to receive Early Intervention services. Consolidation of this program under the Trumbull County Board of DD will require the hiring of two (2) additional employees in order to meet the service coordination needs throughout Trumbull County.

Motion: Ms. Mary Cunningham

Second: Mr. Lawrence Connelly

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:**

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

**IX. HEARING OF VISITORS**

**X. ADJOURNMENT**

**Resolution 17 – 2019:**

Adopt a motion to adjourn.

Motion: Mr. Lawrence ConnellySecond: Ms. Elizabeth Calderone

## DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:48 p.m.