

Trumbull County Board of Developmental Disabilities
Annual Organizational Board Meeting
January 22, 2018

President Kevin Reilly called the Monday, January 22, 2018 Trumbull County Board of Developmental Disabilities Annual Organizational Board Meeting to order at 5:30 p.m.

I. ROLL CALL

Present: Mr. Larry Larson Mr. Lawrence Connelly
Mr. Dominic Albanese Ms. Mary Cunningham
Ms. Cynthia Poplyk Mr. Kevin Reilly
Ms. Elizabeth Calderone

Excused: None

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 01 – 2018:

Adopt a motion to approve the minutes of the December 18, 2017 board meeting.

Motion: Mr. Lawrence Connelly

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Abstained</u>	_____

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

Resolution 02 – 2018:

Adopt a motion to approve the results of the election for board officers for 2018 as follows:

Kevin Reilly, President
Larry Connelly, Vice President
Mary Cunningham, Secretary

Motion: Ms. Elizabeth Calderone

Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____

Ms. Elizabeth Calderone	<u> X </u>	_____
Mr. Lawrence Connelly	<u> X </u>	_____
Ms. Mary Cunningham	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____
Ms. Cynthia Poplyk	<u> X </u>	_____
Mr. Kevin Reilly	<u> X </u>	_____

The President declares the motion carried.

Resolution 03 – 2018:

Adopt a motion to hold the regularly scheduled meetings of the Board on the 4th Monday of each month, said meetings to begin promptly at 5:30 PM.

Motion: Ms. Cynthia Poplyk Second: Mr. Lawrence Connelly

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u> X </u>	_____
Ms. Elizabeth Calderone	<u> X </u>	_____
Mr. Lawrence Connelly	<u> X </u>	_____
Ms. Mary Cunningham	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____
Ms. Cynthia Poplyk	<u> X </u>	_____
Mr. Kevin Reilly	<u> X </u>	_____

The President declares the motion carried.

The President of the Board appoints the following committee members:
Please note that all committee meetings are open public meetings in accordance with ORC §121.22 (Sunshine Law).

Ethics..... Mary Cunningham, Chair
Dominic Albanese
Lawrence Connelly

Personnel Elizabeth Calderone, Chair
Kevin Reilly

Finance..... Lawrence Connelly, Chair
Elizabeth Calderone
Larry Larson

Policy/Program Mary Cunningham, Chair
Dominic Albanese
Cynthia Poplyk

Building/Grounds/Maintenance..... Larry Larson, Chair
Dominic Albanese
Lawrence Connelly

Resolution 04 – 2018:

Adopt a motion to confirm approval of Policy 2.19 of the Board Policy Manual entitled “Public Notice of Board Meetings” as established rules for notification to the public of regular board meetings, special board meetings, and emergency board meetings.

Motion: Ms. Mary Cunningham

Second: Mr. Lawrence Connelly

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 05 – 2018:

Adopt a motion to establish a County Board member training schedule for 2018 as required by Ohio Administrative Code 5123:2-1-13. A Board member training session will be conducted in lieu of a Board meeting in April in addition to the two required webinars as scheduled by the Director of the Department of Disabilities. The training will cover topics as required by rule and identified by the Director.

Motion: Ms. Mary Cunningham

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

V. AUTHORIZATION FOR PAYMENT OF BILLS**Resolution 06 – 2018:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of December 2017 by the Auditor.

Motion: Mr. Dominic Albanese

Second: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 07 – 2018:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for January 2018:

Substitute List – Additions/Deletions:

1. Michael Lucas – removed from the Substitute Workshop Specialist list effective 1/4/2018.
2. Molly Lukehart – added to the Substitute Secretary list effective 1/5/2018 @ \$10.00 per hour.

New Hires:

1. Tricia Maxwell – hired as a Pre-School Teacher effective 1/9/2018 @ \$42,775.40 annually. She fills the vacancy of Kelly Rainey whose salary was \$53,426.10 annually.

Changes: None.

Resignations/Retirements: None.

Layoff/Recall:

Laid off from the position of 12-Month Bus Driver effective 1/2/2018 due to the transition to PCS, Inc. services:

- John Ammons
- Joseph Augustine
- Kyle Bailey
- Demetrice Burriss
- Darlene Claar
- Doris Corley
- Carol Flannery
- Monica Foor
- Brenda Ignatz
- Lateashia Kaleugher
- Erin Krebs
- Richard McMahon
- Dennis Riggelman
- Harold Stein
- Philip Walker

- Shawna White

Laid off from the position of 12-Month Bus Aide effective 1/2/2018 due the transition to PCS, Inc. services:

- Bridgette Daugherty
- Amaria Ervin
- Donald Garland
- Mackenzie Kelly
- Lakenya Lewis
- Christopher Lunce
- Coutney Mallory
- Dana Matyi
- Alexis Penick
- Jacob Rosowicz
- Joseph Shaffer
- Gregory Stevens
- Stephanie Tanneyhill
- Shannon Tomlin
- Andrew Vanderburg

Other:

1. Rosanne Luknis – resigned position as a 12-Month Bus Aide effective 12/31/2017. She has been with the program since February 2011.
2. Sherry Christner – resigned position as a 12-Month Bus Driver effective 1/1/2018. She has been with the program since October 2006.
3. Jennifer Ramer – resigned position as a 9-Month Bus Driver effective 1/1/2018. She has been with the program since October 2007.
4. Tracy Walters – resigned position of Adult Services Coordinator effective 1/2/2018. She has been with the program since February 2006.

Motion: Ms. Cynthia Poplyk

Second: Mr. Lawrence Connelly

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 08 – 2018:

Adopt a motion to authorize the Superintendent to sign an agreement between Marshall Information Services LLC DBA Primary Solutions and the Trumbull County Board of Developmental Disabilities for the provision of Medicaid Billing Services.

Motion: Ms. Mary CunninghamSecond: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 09 – 2018:

Adopt a motion to approve the payment of the Membership Dues for 2018 to the Ohio Association of County Boards Serving People with Disabilities (OACB) in the amount of \$25,750.00.

Motion: Ms. Mary CunninghamSecond: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 10 – 2018:

Adopt a motion to authorize the Superintendent to reduce the number of positions in the Adult Services program by a total of 23 positions including: seventeen (17) Workshop Specialists, one (1) Administrative Assistant, one (1) Custodian I, one (1) 12-Month Registered Nurse, one (1) Workshop/Production Manager, one (1) Workshop Director, and one (1) Account Clerk, and notify, per the Collective Bargaining Agreement and management contract requirements, employees in those classifications of an impending lay-off due to the transition of adult day services provided to 123 individuals at the Champion Workshop Location to Fairhaven Industries, Inc.

Motion: Mr. Lawrence ConnellySecond: Mr. Dominic Albanese

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent's Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 11 – 2018:

Adopt a motion to adjourn.

Motion: Ms. Cynthia Poplyk

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:57 p.m.