

Trumbull County Board of Developmental Disabilities
Annual Organizational Board Meeting
January 28, 2019

President Kevin Reilly called the Monday, January 28, 2019 Trumbull County Board of Developmental Disabilities Annual Organizational Board Meeting to order at 5:38 p.m.

I. ROLL CALL

Present: Mr. Larry Larson Mr. Lawrence Connelly
Mr. Dominic Albanese Ms. Mary Cunningham
Ms. Cynthia Poplyk Mr. Kevin Reilly
Ms. Elizabeth Calderone

Excused: None

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 01 – 2019:

Adopt a motion to approve the minutes of the December 17, 2018 board meeting.

Motion: Mr. Lawrence Connelly

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>Abstained</u>	_____
Ms. Cynthia Poplyk	<u>Abstained</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

Resolution 02 – 2019:

Adopt a motion to approve the results of the election for board officers for 2019 as follows:

Kevin Reilly, President
Larry Connelly, Vice President
Cynthia Poplyk, Secretary

Motion: Ms. Mary Cunningham

Second: Mr. Dominic Albanese

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____

Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 03 – 2018:

Adopt a motion to hold the regularly scheduled meetings of the Board on the 4th Monday of each month, said meetings to begin promptly at 5:30 PM.

Motion: Ms. Cynthia Poplyk Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

The President of the Board appoints the following committee members:
Please note that all committee meetings are open public meetings in accordance with ORC §121.22 (Sunshine Law).

Ethics..... Mary Cunningham, Chair
Dominic Albanese
Lawrence Connelly

Personnel Elizabeth Calderone, Chair
Kevin Reilly

Finance..... Lawrence Connelly, Chair
Elizabeth Calderone
Larry Larson

Policy/Program Mary Cunningham, Chair
Dominic Albanese
Cynthia Poplyk

Building/Grounds/Maintenance..... Larry Larson, Chair
Dominic Albanese

Resolution 04 – 2019:

Adopt a motion to confirm approval of Policy 2.19 of the Board Policy Manual entitled “Public Notice of Board Meetings” as established rules for notification to the public of regular board meetings, special board meetings, and emergency board meetings.

Motion: Ms. Mary Cunningham

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 05 – 2019:

Adopt a motion to establish a County Board member training schedule for 2019 as required by Ohio Administrative Code 5123:2-1-13. A Board member training session will be conducted in lieu of a Board meeting in June in addition to the two required webinars as scheduled by the Director of the Department of Disabilities. The training will cover topics as required by rule and identified by the Director.

Motion: Mr. Lawrence Connelly

Second: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 06 – 2019:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of December 2018 by the Auditor.

Motion: Mr. Dominic Albanese

Second: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 07 – 2019:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for January 2019:

Substitute List – Additions/Deletions:

1. Phylcia Crain – added to the Substitute Bus Aide list effective 12/13/2018 @ \$10.00 per hour.
2. Cynthia Renner – added to the Substitute Teacher list effective 1/9/2019 @ \$15.50 per hour.
3. Autumn Spuhler – removed from the Substitute Classroom Assistant list effective 1/10/2019.
4. Nancy Hensley – added to the Substitute Teacher list effective 1/14/2019 @ \$15.50 per hour.

New Hires:

1. Jennifer Baer – hired as a Service and Support Administrator and awarded a one-year contract effective 12/10/2018 through 8/31/2020 @ \$44,000.00 annually (Grade C). She fills the vacancy due to the promotion of Nicole Divens whose salary was \$56,000.10 annually.

Changes:

1. Sherri Albrecht – hired as a 9-Month Bus Aide effective 12/13/2018 @ \$12,836.52 annually. She was previously a Substitute Bus Aide/Bus Driver. She fills the vacancy due to the resignation of Phylcia Crain, whose salary was \$12,836.52 annually.

Resignations/Retirements:

1. Julia Wike – disability retirement from the position of Service and Support Administrator – Intake Coordinator. She had been with the program since October 2000.

Layoff/Recall:

Other: None.

Motion: Ms. Mary Cunningham

Second: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 08 – 2019:

Adopt a motion to approve the payment of the Membership Dues for 2019 to the Ohio Association of County Boards Serving People with Disabilities (OACB) in the amount of \$25,750.00.

Motion: Ms. Cynthia Poplyk Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 09 – 2019:

Adopt a motion to approve the Service Agreement between the Trumbull County Board of Developmental Disabilities and Fairhaven Industries, Inc. effective February 1, 2019.

Motion: Ms. Cynthia Poplyk Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 10 – 2019:

Adopt a motion to authorize the Superintendent to enter into a lease agreement with Fairhaven Industries, Inc. for the provision of adult day array services at the Niles Workshop beginning July 1, 2019. Said lease agreement as if fully rewritten herein.

Motion: Ms. Mary Cunningham

Second: Mr. Lawrence Connelly

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 11 – 2019:

Adopt a motion to authorize the Superintendent to lay-off the specified number of employees in the following positions:

- a. Thirty (30) Workshop Specialists
- b. Two (2) Administrative Assistants
- c. One (1) Custodian I's.
- d. One (1) Custodian II's.
- e. Five (5) Habilitation Coordinators.
- f. Two (2) Behavior Support Specialists
- g. Two (2) Registered Nurses – 12 Month
- h. One (1) Licensed Practical Nurse
- i. Two (2) Production Supervisors
- j. Two (2) Truck Drivers
- k. One (1) Work Procurement Specialist,

and notify, per the Collective Bargaining Agreement and management contract requirements, employees in those classifications of an impending lay-off to the transition of adult day services provided to the individuals attending the Niles Workshop Location to Fairhaven Industries, Inc.

Motion: Mr. Dominic Albanese

Second: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____

Ms. Mary Cunningham	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____
Ms. Cynthia Poplyk	<u> X </u>	_____
Mr. Kevin Reilly	<u> X </u>	_____

The President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 12 – 2019:
Adopt a motion to adjourn.

Motion: Ms. Cynthia Poplyk Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u> X </u>	_____
Ms. Elizabeth Calderone	<u> X </u>	_____
Mr. Lawrence Connelly	<u> X </u>	_____
Ms. Mary Cunningham	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____
Ms. Cynthia Poplyk	<u> X </u>	_____
Mr. Kevin Reilly	<u> X </u>	_____

The President declares the motion carried.

The President adjourned the meeting at 6:18 p.m.