Trumbull County Board of Developmental Disabilities Regular Board Meeting March 26, 2018

President Kevin Reilly called the Monday, March 26, 2018 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 5:31 p.m.

I. ROLL CALL

| Present: | Mr. Kevin Reilly Mr. Dominic Albanese Ms. Cynthia Poplyk | Mr. Lawrence Connelly Ms. Mary Cunningham Ms. Elizabeth Calderone |
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Excused: Mr. Larry Larson

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 12 – 2018:

Adopt a motion to approve the minutes of the January 22, 2018 board meeting.

| Motion: Ms. Mary Cunningham | _ Seco | ond: Ms. Elizabeth Calderone |
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| DISCUSSION | | |
| Roll Call: Mr. Dominic Albanese Ms. Elizabeth Calderone Mr. Lawrence Connelly Ms. Mary Cunningham Mr. Larry Larson Ms. Cynthia Poplyk Mr. Kevin Reilly | Yea X X X X Excused X X | Nay |

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA Add Resolution 21 – 2018.

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 13 – 2018:

Adopt a motion for the Superintendent to authorize the payment of the bills for the months of January and February 2018 by the Auditor.

| Motion: Mr. Lawrence Connelly | | Second: Ms. Elizabeth Calderone |
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| DISCUSSION | | |
| Roll Call: Mr. Dominic Albanese Ms. Elizabeth Calderone | Yea X | Nay |
| Mr. Lawrence Connelly | X | |

| Ms. Mary Cunningham | X | |
|---------------------|----------|--|
| Mr. Larry Larson | Excused | |
| Ms. Cynthia Poplyk | X | |
| Mr. Kevin Reilly | <u> </u> | |

The President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 14 – 2018:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for February and March 2018:

Substitute List – Additions/Deletions:

- <u>Sarah Zack</u> added to the Substitute Nurse LPN list effective 1/11/2018 @ \$18.50 per hour.
- Joelle Bucci added to the Substitute Nurse LPN list effective 1/12/2018 @ \$18.50 per hour.
- 3. <u>Marissa Latcheran</u> added to the Substitute Cook Assistant list effective 1/16/2018 @ \$9.00 per hour.
- 4. <u>Catherine Elder</u> removed from the Substitute Secretary list effective 2/12/2018.
- 5. <u>Molly Lukehart</u> removed from the Substitute Secretary list effective 2/28/2018.
- 6. <u>Matthew Wolcott</u> added to the Substitute Custodian list effective 3/12/2018 @\$10.00 per hour.

New Hires:

- <u>Paul Menhart</u> hired as a Mechanic effective 1/16/2018 @ \$42,792.05 annually. He fills the vacancy of Dennis Lubonovic whose salary was \$43,422.60 annually.
- <u>Candie Burbick</u> hired as a Service and Support Administrator and was awarded a one-year contract effective 2/12/2018 through 8/31/2019 @ \$52,500.00 annually (Grade C). She fills the vacancy due to the transition of a Workshop Specialist position (Carr vacancy – CWS) to a Service and Support Administrator position.
- Lisa DeZee hired as a Service and Support Administrator and was awarded a one-year contract effective 2/12/2018 through 8/31/2019 @ \$44,000.00 annually (Grade C). She fills the vacancy due to the transition of a Habilitation Coordinator position (Shuttic vacancy – NWS) to a Service and Support Administrator position.
- 4. <u>Marie Standohar</u> hired as a Teacher effective 2/12/2018 @ \$48,439.73 annually. She fills the vacancy due to the transfer of Angela Verostko to the position of Teacher (Pool).

Changes:

 <u>Chalsie Poling</u> – promoted to Classroom Assistant effective 1/22/2018 @ \$22,683.99 annually. She was previously a 12-Month Bus Aide. Chalsie fills the vacancy due to the resignation of Ashley Jarome whose salary was \$23,104.41 annually. <u>Angela Verostko</u> – transferred to the position of Teacher (Pool) effective 2/12/2018 @ \$43,752.02 annually. She fills the vacancy due to the termination of Jule Matylewicz whose salary was \$56,447.91 annually.

Resignations/Retirements: None.

Layoff/Recall:

 <u>Courtney Mallory</u> – recalled effective 1/29/2018 to the position of 9-Month Bus Aide. Courtney was recalled due to the resignation of Diane Hughes. This position was transitioned from a 12-Month Bus Aide.

Other:

1. <u>Diane Hughes</u> – resigned from the position of 12-Month Bus Aide effective 1/12/2018. She had been with program since October 2008.

| Motion: Ms. Cynthia Poplyk | Secor | nd: Mr. Lawrence Connelly |
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| DISCUSSION | | |
| Roll Call: Mr. Dominic Albanese Ms. Elizabeth Calderone Mr. Lawrence Connelly Ms. Mary Cunningham Mr. Larry Larson Ms. Cynthia Poplyk Mr. Kevin Reilly | Yea X X X X Excused X X | Nay |

The President declares the motion carried.

Resolution 15 – 2018:

Adopt a motion to approve the addition of one (1) 9-Month Registered Nurse at the Fairhaven School starting with the 2018-2019 school year on August 20, 2018.

| Motion: Ms. Mary Cunningham | _ Seco | nd: Ms. Elizabeth Calderone |
|-----------------------------|----------------|-----------------------------|
| DISCUSSION | | |
| Roll Call: | Yea | Nay |
| Mr. Dominic Albanese | X | |
| Ms. Elizabeth Calderone | <u> </u> | |
| Mr. Lawrence Connelly | <u> </u> | |
| Ms. Mary Cunningham | <u> </u> | |
| Mr. Larry Larson | <u>Excused</u> | |
| Ms. Cynthia Poplyk | <u> </u> | |
| Mr. Kevin Reilly | <u>X</u> | |

The President declares the motion carried.

Resolution 16 – 2018:

Adopt a motion to authorize the Superintendent to enter into a lease agreement with Fairhaven Industries, Inc. for the provision of adult day array services at the Champion Workshop beginning July 1, 2018. Said lease agreement as if fully rewritten herein.

Motion: Mr. Dominic Albanese

| DISCUSSION | 1 |
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| Roll Call: | Yea | Nay |
|-------------------------|----------|-----|
| Mr. Dominic Albanese | <u> </u> | |
| Ms. Elizabeth Calderone | Х | |
| Mr. Lawrence Connelly | Х | |
| Ms. Mary Cunningham | X | |
| Mr. Larry Larson | Excused | |
| Ms. Cynthia Poplyk | <u> </u> | |
| Mr. Kevin Reilly | Х | |

The President declares the motion carried.

Resolution 17 – 2018:

Adopt a motion to approve the 12-Month program calendar and 9-Month School program calendars as if fully rewritten herein.

| Motion: Ms. Cynthia Poplyk | Seco | ond: Mr. Lawrence Connelly |
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| DISCUSSION | | |
| Roll Call: | Yea | Nay |
| Mr. Dominic Albanese | <u> </u> | |
| Ms. Elizabeth Calderone | <u> </u> | |
| Mr. Lawrence Connelly | <u> </u> | |
| Ms. Mary Cunningham | <u> </u> | |
| Mr. Larry Larson | <u>Excused</u> | |
| Ms. Cynthia Poplyk | <u> </u> | |
| Mr. Kevin Reilly | <u> X </u> | |

The President declares the motion carried.

Resolution 18 – 2018:

Adopt a motion to approve new Board Policy Section 8.35 entitled <u>Recording</u> <u>IEP/ISP Meetings.</u>

| Motion: <u>Ms. Mary Cunningham</u> DISCUSSION | Second: Ms. Elizabeth Calderone | | |
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| This President declares this motion <u>tabled</u> . | | | |
| Resolution 19 – 2018: Adopt a motion to approve new Boar <u>Program</u> . | rd Policy Section 8.36 entitled Preschool | | |
| Motion: Ms. Mary Cunningham | Second: Mr. Dominic Albanese | | |
| DISCUSSION | | | |
| Roll Call: Y Mr. Dominic Albanese | ′ea Nay X | | |

| Ms. Elizabeth Calderone | <u> </u> | |
|-------------------------|----------|--|
| Mr. Lawrence Connelly | <u> </u> | |
| Ms. Mary Cunningham | <u> </u> | |
| Mr. Larry Larson | Excused | |
| Ms. Cynthia Poplyk | X | |
| Mr. Kevin Reilly | <u> </u> | |

The President declares the motion carried.

Resolution 20 – 2018:

Adopt a motion to approve new Board Policy Section 8.37 entitled <u>Early</u> <u>Intervention Services</u>.

| Motion: Mr. Lawrence Connelly | Seco | ond: Ms. Cynthia Poplyk |
|---|------------------------------------|-------------------------|
| DISCUSSION | | |
| Roll Call: Mr. Dominic Albanese Ms. Elizabeth Calderone Mr. Lawrence Connelly Ms. Mary Cunningham Mr. Larry Larson | Yea X X X X Excused | Nay |
| Ms. Cynthia Poplyk Mr. Kevin Reilly | <u> </u> | |

The President declares the motion carried.

Resolution 21 – 2018:

Adopt a motion authorizing the Superintendent to accept the proposal from Murphy Contracting Company to remove and replace the bleachers in the gym at the Fairhaven School.

| Motion: Mr. Dominic Albanese | Second: Ms. Elizabeth Calderone | | | |
|------------------------------|---------------------------------|-----|--|--|
| DISCUSSION | | | | |
| Roll Call: | Yea | Nay | | |
| Mr. Dominic Albanese | X | | | |
| Ms. Elizabeth Calderone | <u> </u> | | | |
| Mr. Lawrence Connelly | <u> </u> | | | |
| Ms. Mary Cunningham | X | | | |
| Mr. Larry Larson | Excused | | | |
| Ms. Cynthia Poplyk | <u> </u> | | | |
| Mr. Kevin Reilly | X | | | |
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The President declares the motion carried.

Resolution 22 – 2018:

Adopt a motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

| Motion: Ms. Mary Cunning | <u>gham</u> Seco | nd: <u>Ms. Cy</u> |
|---|------------------------------------|-------------------|
| Time In: <u>6:10 PM</u> DISCUSSION | Time Out: <u>6:40 P</u> | И |
| Roll Call: Mr. Dominic Albanese Ms. Elizabeth Calderone Mr. Lawrence Connelly Ms. Mary Cunningham Mr. Larry Larson Ms. Cynthia Poplyk | Yea X X X X Excused | Nay |
| Mr. Kevin Reilly | <u> </u> | |

The President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

- 1. Superintendent's Report.
- 2. Board Correspondence.
- 3. Board Reports.
- 4. Statistics and Enrollment Figures.

IX. **HEARING OF VISITORS**

Х. **ADJOURNMENT**

Resolution 23 – 2018:

Adopt a motion to adjourn.

Motion: Ms. Cynthia Poplyk

DISCUSSION

| Roll Call: | Yea | Nay |
|-------------------------|----------|-----|
| Mr. Dominic Albanese | <u> </u> | |
| Ms. Elizabeth Calderone | Х | |
| Mr. Lawrence Connelly | Х | |
| Ms. Mary Cunningham | Х | |
| Mr. Larry Larson | Excused | |
| Ms. Cynthia Poplyk | <u> </u> | |
| Mr. Kevin Reilly | X | |

The President declares the motion carried.

The President adjourned the meeting at 6:41 p.m.

Second: Ms. Elizabeth Calderone

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- N/ Cynthia Poplyk