

Trumbull County Board of Developmental Disabilities
Regular Board Meeting
March 25, 2019

Secretary Cynthia Poplyk called the Monday, March 25, 2019 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 5:33 p.m.

I. ROLL CALL

Present: Ms. Mary Cunningham Mr. Larry Larson
Ms. Elizabeth Calderone Ms. Cynthia Poplyk

Excused: Mr. Kevin Reilly Mr. Lawrence Connelly
Mr. Dominic Albanese

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 18 – 2019:

Adopt a motion to approve the minutes of the February 25, 2019 board meeting.

Motion: Ms. Mary Cunningham Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Secretary declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 19 – 2019:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of February 2019 by the Auditor.

Motion: Mr. Larry Larson Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____

Mr. Kevin Reilly Excused _____

The Secretary declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 20 – 2019:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for March 2019:

Substitute List – Additions/Deletions:

1. Phylicia Crain – removed from the Substitute Bus Aide list effective 3/1/2019.
2. Catherine Metz – removed from the Substitute Classroom Assistant list effective 3/6/2019.
3. Sarah Zack – added to the Substitute Registered Nurse list effective 3/12/2019 @ \$21.00 per hour. She was previously a Substitute Licensed Practical Nurse.

New Hires:

1. Ryan McNaughton – hired as Director – Community Relations and Resource Development and awarded a one-year contract effective 4/1/2019 – 8/31/2020 @ \$65,000.00 (Grade E) annually. Ryan fills the vacancy due to the retirement of Linda Tiihonen whose salary was \$64,913.64 annually.

Changes:

1. Kathy White – promoted to the position of Employment Specialist effective 2/25/2019 @ \$41,883.09 annually (salary will vary based on assignment). Kathryn was previously a Workshop Specialist. She fills the vacancy due to the retirement of Ruth Rabel whose salary was \$41,883.09 annually.

Resignations/Retirements:

1. Nancy Komlanc – retiring from the position of 12-Month Registered Nurse effective 4/1/2019. Nancy has been with the program since September 1996.

Layoff/Recall: None.

Other: None.

Motion: Ms. Mary Cunningham Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Secretary declares the motion carried.

Resolution 21 – 2019:

Adopt a motion to approve the 9-Month School Program Calendar and 12-Month Staff Calendar as if fully re-written herein.

Motion: Ms. Elizabeth Calderone Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Secretary declares the motion carried.

Resolution 22 – 2019:

Adopt a motion to amend and rename Policy 8.9 entitled Incidents as contained in the Board Policy Manual and Policy 5.16 as contained in the Student/Adult Consumer Manual. The amended policy shall be renamed as Major Unusual and Usual Incidents.

Motion: Ms. Elizabeth Calderone Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Secretary declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 23 – 2019:

Adopt a motion to adjourn.

Motion: Mr. Larry Larson

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:

	Yea	Nay
Mr. Dominic Albanese	<u>Excused</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Secretary declares the motion carried.

The Secretary adjourned the meeting at 5:43 p.m.