

Trumbull County Board of Developmental Disabilities
Regular Board Meeting
May 21, 2018

President Kevin Reilly called the Monday, May 21, 2018 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 5:31 p.m.

I. ROLL CALL

Present: Mr. Kevin Reilly Mr. Lawrence Connelly
Mr. Dominic Albanese Ms. Mary Cunningham
Ms. Cynthia Poplyk Mr. Larry Larson (arrived at 5:34 pm)

Excused: Ms. Elizabeth Calderone

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 26 – 2018:

Adopt a motion to approve the minutes of the March 26, 2018 board meeting and April 23, 2018 special board meeting.

Motion: Ms. Mary Cunningham Second: Ms. Cynthia Poplyk

DISCUSSION

| Roll Call: | Yea | Nay |
|-------------------------|----------------|-------|
| Mr. Dominic Albanese | <u>X</u> | _____ |
| Ms. Elizabeth Calderone | <u>Excused</u> | _____ |
| Mr. Lawrence Connelly | <u>X</u> | _____ |
| Ms. Mary Cunningham | <u>X</u> | _____ |
| Mr. Larry Larson | <u>X</u> | _____ |
| Ms. Cynthia Poplyk | <u>X</u> | _____ |
| Mr. Kevin Reilly | <u>X</u> | _____ |

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 27 – 2018:

Adopt a motion for the Superintendent to authorize the payment of the bills for the months of March and April 2018 by the Auditor.

Motion: Mr. Lawrence Connelly Second: Mr. Dominic Albanese

DISCUSSION

| Roll Call: | Yea | Nay |
|-------------------------|----------------|-------|
| Mr. Dominic Albanese | <u>X</u> | _____ |
| Ms. Elizabeth Calderone | <u>Excused</u> | _____ |
| Mr. Lawrence Connelly | <u>X</u> | _____ |

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|---------------------|----------|-------|
| Ms. Mary Cunningham | <u>X</u> | _____ |
| Mr. Larry Larson | <u>X</u> | _____ |
| Ms. Cynthia Poplyk | <u>X</u> | _____ |
| Mr. Kevin Reilly | <u>X</u> | _____ |

The President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD

Resolution 18 – 2018:

Adopt a motion to approve a new Board Policy Section 8.35 entitled Recording of Meetings.

Motion: Ms. Cynthia Poplyk Second: Ms. Mary Cunningham

DISCUSSION

| Roll Call: | Yea | Nay |
|-------------------------|----------------|----------|
| Mr. Dominic Albanese | <u>X</u> | _____ |
| Ms. Elizabeth Calderone | <u>Excused</u> | _____ |
| Mr. Lawrence Connelly | _____ | <u>X</u> |
| Ms. Mary Cunningham | <u>X</u> | _____ |
| Mr. Larry Larson | <u>X</u> | _____ |
| Ms. Cynthia Poplyk | <u>X</u> | _____ |
| Mr. Kevin Reilly | <u>X</u> | _____ |

The President declares the motion carried.

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 28 – 2018:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for April 2018:

Substitute List – Additions/Deletions:

1. MaryLou Stumpf – removed from the Substitute Bus Aide list effective 3/14/2018.
2. Jennifer Harmicar – added to the Substitute Bus Aide list effective 3/16/2018 @ \$10.00 per hour.
3. Rebecca Harper – removed from the Substitute Workshop Specialist list effective 3/29/2018.
4. Tauri Dikun – removed from the Substitute Workshop Specialist list effective end of day on 3/30/2018.
5. Amanda Chirozzi – removed from the Substitute Workshop Specialist list effective end of the day on 3/30/2018.
6. Margaret Manion – removed from the Substitute Workshop Specialist list effective end of the day on 3/30/2018.
7. Ruthanne Miller – added to the Substitute Bus Aide list effective 4/2/2018 @ \$10.00 per hour.
8. Courtney Booth – removed from the Substitute Registered Nurse list effective 4/4/2018.
9. Donna Beatty – removed from the Substitute Workshop Specialist list effective 3/30/2018.

10. Molly Lukehart – removed from the Substitute Community Associate list effective 4/2/2018.
11. Stacy Rigg – added to the Substitute Bus Aide list effective 4/30/2018 @ \$10.00 per hour.
12. Jennifer Harmicar – removed from the Substitute Bus Aide list effective 4/30/2018.

New Hires:

1. Lindsey Ison – hired as the Cafeteria Supervisor and was awarded a 1-year contract effective 4/16/2018 – 8/31/2019 @ \$42,830.00 annually (Grade C). She is filling the vacancy due to the scheduled retirement of Martha Johnson effective 9/1/2018.

Changes:

1. Cathleen Bright – Workshop Specialist transferred from the Champion Workshop to the Niles Workshop effective 4/2/2018.
2. Janis Metzendorf – Workshop Specialist transferred from the Champion Workshop to the Niles Workshop effective 4/9/2018.
3. Sophia Riley – Workshop Specialist transferred from the Champion Workshop to the Niles Workshop effective 4/9/2018.
4. Cathy Shiamone – Workshop Specialist transferred from the Champion Workshop to the Niles Workshop effective 4/9/2018.
5. Molly Vasel – Workshop Specialist transferred from the Champion Workshop to the Niles Workshop effective 4/9/2018.
6. Simone Baugh – Workshop Specialist transferred from the Champion Workshop to the Niles Workshop effective 4/23/2018.
7. Rosilyn Mitchell – Workshop Specialist transferred from the Champion Workshop to the Tony Tomaski Center effective 4/30/2018.
8. Denise Stamp – Workshop Specialist transferred from the Champion Workshop to the Tony Tomaski Center effective 4/30/2018.
9. Kathryn White – Workshop Specialist transferred from the Champion Workshop to the Tony Tomaski Center effective 4/30/2018.

Resignations/Retirements:

1. Ruthanne Miller – resigned from the position of 12-Month Bus Aide effective 4/1/2018. She had been with the program since April 2012.
2. Simone Baugh – resigned from the position of Workshop Specialist effective 5/4/2018. She had been with the program since August 2004.
3. Richard Claar – resigned from the position of 12-Month Bus Aide effective 5/10/2018. He has been with the program since November 2013.

Layoff/Recall: None.

Other: None.

Motion: Ms. Cynthia Poplyk

Second: Ms. Mary Cunningham

DISCUSSION

| Roll Call: | Yea | Nay |
|-------------------------|----------------|-------|
| Mr. Dominic Albanese | <u>X</u> | _____ |
| Ms. Elizabeth Calderone | <u>Excused</u> | _____ |
| Mr. Lawrence Connelly | <u>X</u> | _____ |
| Ms. Mary Cunningham | <u>X</u> | _____ |

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|--------------------|----------|-------|
| Mr. Larry Larson | <u>X</u> | _____ |
| Ms. Cynthia Poplyk | <u>X</u> | _____ |
| Mr. Kevin Reilly | <u>X</u> | _____ |

The President declares the motion carried.

Resolution 29 – 2018:

Adopt a motion to approve the addition of one school-age classroom located within the Fairhaven School building. This would require the hiring of one additional teacher and one additional classroom assistant.

Motion: Ms. Mary Cunningham Second: Ms. Cynthia Poplyk

DISCUSSION

| | | |
|-------------------------|----------------|-------|
| Roll Call: | Yea | Nay |
| Mr. Dominic Albanese | <u>X</u> | _____ |
| Ms. Elizabeth Calderone | <u>Excused</u> | _____ |
| Mr. Lawrence Connelly | <u>X</u> | _____ |
| Ms. Mary Cunningham | <u>X</u> | _____ |
| Mr. Larry Larson | <u>X</u> | _____ |
| Ms. Cynthia Poplyk | <u>X</u> | _____ |
| Mr. Kevin Reilly | <u>X</u> | _____ |

The President declares the motion carried.

Resolution 30 – 2018:

Adopt a motion to approve the addition of one Classroom Assistant for the classroom located in the Weathersfield School District starting with the 2018-2019 school year on August 20, 2018.

Motion: Ms. Cynthia Poplyk Second: Ms. Mary Cunningham

DISCUSSION

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|-------------------------|----------------|------------------|
| Roll Call: | Yea | Nay |
| Mr. Dominic Albanese | <u>X</u> | _____ |
| Ms. Elizabeth Calderone | <u>Excused</u> | _____ |
| Mr. Lawrence Connelly | _____ | <u>Abstained</u> |
| Ms. Mary Cunningham | <u>X</u> | _____ |
| Mr. Larry Larson | <u>X</u> | _____ |
| Ms. Cynthia Poplyk | <u>X</u> | _____ |
| Mr. Kevin Reilly | <u>X</u> | _____ |

The President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.

4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 31 – 2018:

Adopt a motion to adjourn.

Motion: Mr. Dominic Albanese

Second: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:

| | Yea | Nay |
|-------------------------|----------------|-------|
| Mr. Dominic Albanese | <u>X</u> | _____ |
| Ms. Elizabeth Calderone | <u>Excused</u> | _____ |
| Mr. Lawrence Connelly | <u>X</u> | _____ |
| Ms. Mary Cunningham | <u>X</u> | _____ |
| Mr. Larry Larson | <u>X</u> | _____ |
| Ms. Cynthia Poplyk | <u>X</u> | _____ |
| Mr. Kevin Reilly | <u>X</u> | _____ |

The President declares the motion carried.

The President adjourned the meeting at 6:01 p.m.