

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 10.1

TOBACCO-FREE ENVIRONMENT

PURPOSE:

The Trumbull County Board of DD recognizes an obligation to those it serves to provide a healthy environment within which children and adults can grow and learn. We also recognize a responsibility to provide a safe and healthy work environment for employees and the public. Finally, we have a reasonable expectation of employing and retaining a healthy staff and encouraging healthful workplace activities. Thus, the Board has adopted the following policy regarding the use of tobacco products.

POLICY:

The Trumbull County Board of DD prohibits the use of cigarettes, pipes, cigars, or the use of any smokeless tobacco products and e-cigarettes in all Board owned and leased buildings and vehicles, or when an employee is transporting an individual served in their own vehicle. This prohibition shall extend to all people using the building or vehicles, including, but not limited to employees, individuals served, families, visitors, and volunteers.

Smoking is strictly prohibited outside during bus loading/unloading, fire drills, during transport of individuals between buildings and any other individual contact times. The sale of smoking materials is prohibited in any Board building or facility.

The Board in accordance to the Ohio Revised Code Sections 3794.01-3794.09 prohibits smoking that is "immediately adjacent" to entrances and exits of public spaces or places of employment.

Each Board facility shall ensure that tobacco smoke does not enter through any means in any area where smoking is prohibited, including entrances, windows, or ventilation systems. No Smoking signs or symbols shall be visibly posted in areas where tobacco use is prohibited. Ashtrays and smoking receptacles shall also be removed from prohibited areas.

Each location shall have one designated area for smoking or use of tobacco products. Employees who are found smoking or using tobacco products in areas other than the area designated will be subject to discipline consistent with current Board policy.

Employees who smoke must adhere to the break and lunch schedule that applies to non-smoking employees. No additional breaks are allowed to any employee who smokes.

Those employees who smoke or use tobacco products and would like to take this opportunity to quit smoking are encouraged to participate in smoking cessation programs offered by the Board.


Board President


Superintendent

Adopted 02/24/93
Revised 10/27/97
Updated 7/24/2012
Revised 10/27/2014

Reference:
ORC 3794.01-3794.09