

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 3.21

SUBSTITUTES

It is the policy of the Trumbull County Board of DD to employ substitutes to replace regular employees who are absent, or to fill positions that are temporarily vacant due to emergencies. Substitute assignments shall be determined by the Administration.

Substitutes shall be appropriately certified for the positions they are filling. "Certification" shall also, for purposes of this policy, include registration, licensure, or credentials that are required for a position.

Adopted: 6/24/85
Revised: 11/22/93
5/26/98
Updated: 7/24/2012