Trumbull County Board of Developmental Disabilities Regular Board Meeting September 28, 2020

President Kevin Reilly called the Monday, September 28, 2020 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 4:30 p.m.

I. ROLL CALL Present: Ms. Jodi Glaser Mr. Kevin Reilly Mr. Larry Larson Mr. Mauro DiVieste

Excused: Ms. Elizabeth Calderone Ms. Mary Cunningham

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING Resolution 50 – 2020:

Adopt a motion to approve the minutes of the August 24, 2020 board meeting.

Motion: Mr. Dominic Albanese

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u> </u>	
Ms. Elizabeth Calderone	Excused	
Ms. Mary Cunningham	Excused	
Mr. Mauro DiVieste	X	
Ms. Jodi Glaser	X	
Mr. Larry Larson	<u> </u>	
Mr. Kevin Reilly	X	

The President declares the motion <u>carried</u>.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 51 – 2020:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of August 2020 by the Auditor.

Motion: Mr. Mauro DiVieste		Second: Mr. Dominic Albanese
DISCUSSION		
Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u> </u>	
Ms. Elizabeth Calderone	Excused	
Ms. Mary Cunningham	Excused	
Mr. Mauro DiVieste	X	
Ms. Jodi Glaser	Х	
Mr. Larry Larson	X	

Mr. Kevin Reilly

Х

The President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 52 – 2020:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for September 2020:

Substitute List – Additions/Deletions:

- 1. <u>Michael Montalbano</u> removed from the Substitute Teacher/Substitute Classroom Assistant lists effective 8/18/2020.
- 2. <u>Melissa Metz</u> added to the Substitute Bus Aide (2-year) list effective 8/27/2020 @ \$10.00 per hour.
- 3. <u>Kimberly Hynes</u> removed from the Substitute Classroom Assistant list effective 9/8/2020.
- 4. <u>Michaela-Anne Maus</u> removed from the Substitute Classroom Assistant list effective 9/4/2020.

New Hires: None.

Changes:

- <u>Thomas Chirozzi</u> hired as a 9-Month Bus Driver effective 9/20/2020 @ \$19,600.57 annually (B-Wage Scale). He was previously a Substitute Bus Aide/Bus Driver. He fills the vacancy due to the resignation of Andrea Bach, whose salary was \$19,600.57 annually.
- Jennifer Mease transferred to the position of Investigative Agent and awarded a one-year contract @ \$64,614.00 annually (Grade C) effective 9/1/2020. She was previously a Service and Support Administrator.
- Megan Ifft transferred to the position of Investigative Agent and awarded a one-year contract @ \$51,510.00 annually (Grade C) effective 9/1/2020. She was previously a Service and Support Administrator (on-call support).
- 4. <u>Chad Hamm</u> promoted to the position of Business Manager and awarded a one-year contract @ \$75,000.00 annually (Grade F) effective 9/1/2020. This is due to the retirement of Thomas Stanko.

Resignations/Retirements:

- 1. <u>Rosanne Morell</u> retired from the position of Principal effective 9/1/2020. She had been with the program since October 2013.
- 2. <u>Thomas Stanko</u> retired from the position of Chief Financial Officer effective 8/31/2020. He had been with the program since October 1998.
- 3. <u>Nancy Miracle</u> retired from the position of Registered Nurse effective 9/1/2020. She had been with the program since January 2015.

Layoff/Recall: None.

Other: None.

Motion: <u>Mr. Dominic Albanese</u> DISCUSSION Second: Mr. Larry Larson

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u> </u>	
Ms. Elizabeth Calderone	Excused	
Ms. Mary Cunningham	Excused	
Mr. Mauro DiVieste	Х	
Ms. Jodi Glaser	X	
Mr. Larry Larson	Х	
Mr. Kevin Reilly	X	

The President declares the motion <u>carried</u>.

Resolution 53 – 2020:

Adopt a motion to approve new Board Policy Section 5.34 entitled Teleworking/Telecommuting Policy as if fully re-written herein.

Motion: Mr. Dominic Albanese	_	Second: Mr. Mauro DiVieste
DISCUSSION		
Roll Call:	Yea	Nay
Mr. Dominic Albanese	X	
Ms. Elizabeth Calderone	Excused	
Ms. Mary Cunningham	<u>Excused</u>	
Mr. Mauro DiVieste	<u> </u>	
Ms. Jodi Glaser	<u> </u>	
Mr. Larry Larson	<u>X</u>	
Mr. Kevin Reilly	<u> </u>	

The President declares the motion <u>carried</u>.

Resolution 54 – 2020:

Adopt a motion to approve revised Board Policy Section 10.7 entitled <u>Board</u> <u>Equipment</u>. Said policy to be renamed "<u>Board Property and Equipment</u>".

Motion: Mr. Larry Larson

Second: Mr. Dominic Albanese

DISCUSSION

Yea	Nay
<u> </u>	
Excused	
Excused	
Х	
Х	
X	
Х	
	X Excused Excused X

The President declares the motion carried.

Resolution 55 – 2020:

Adopt a motion authorizing the Superintendent to accept the competitive bid from Murphy Contracting and to award the contract to Murphy Contracting in the total amount of \$397,800.00 as the lowest and best bid for the construction of a storage garage on the property at 420 Lincoln Way with the following contingencies:

- No work is to be performed prior to a written notice to proceed from the Trumbull County Board of Developmental Disabilities clearly stating that work may proceed and that plan approval has been granted.
- No invoice will be paid for any work, purchase of material, or incidental costs prior to distribution of a written notice to proceed.

Bid document incorporated by reference as if fully set forth herein.

Motion: Mr. Mauro DiVieste		Second: Mr. Dominic Albanese
DISCUSSION		
Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u> </u>	
Ms. Elizabeth Calderone	<u>Excused</u>	
Ms. Mary Cunningham	<u>Excused</u>	
Mr. Mauro DiVieste	<u> </u>	
Ms. Jodi Glaser	<u> </u>	
Mr. Larry Larson	<u> </u>	
Mr. Kevin Reilly	<u> </u>	

The President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

Second: Mr. Mauro DiVieste

- 1. Superintendent's Report.
- 2. Board Correspondence.
- 3. Board Reports.
- 4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 56 – 2020:

Adopt a motion to adjourn.

Motion: Mr. Dominic Albanese

DISCUSSION		_
Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u> </u>	
Ms. Elizabeth Calderone	Excused	
Ms. Mary Cunningham	Excused	
Mr. Mauro DiVieste	<u> </u>	
Ms. Jodi Glaser	<u> </u>	
Mr. Larry Larson	<u> </u>	
Mr. Kevin Reilly	<u> </u>	

The President declares the motion carried.

The President adjourned the meeting at 5:00 p.m.