

Trumbull County Board of Developmental Disabilities  
Regular Board Meeting  
December 20, 2021

President Kevin Reilly called the Monday, December 20, 2021 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 5:00 p.m.

**I. ROLL CALL**

Present: Ms. Jodi Glaser Ms. Mary Cunningham  
Mr. Kevin Reilly Mr. Dominic Albanese  
Mr. Mauro DiVieste Mr. Larry Larson

Excused: Ms. Elizabeth Calderone

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 71 – 2021:**

Adopt a motion to approve the minutes of the November 15, 2021 board meeting.

Motion: Mr. Dominic Albanese

Second: Ms. Mary Cunningham

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

The Board shall appoint a nominating committee whose charge shall be to report to the Board at its January Organizational meeting a slate of offices for the Board to consider and upon which to vote.

The following offices shall require nominations:

- President
- Vice President
- Recording Secretary

The nominating committee is:

Ms. Jodi Glaser, Chair  
Ms. Mary Cunningham  
Mr. Mauro DiVieste

**V. AUTHORIZATION FOR PAYMENT OF BILLS**

**Resolution 72 – 2021:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of November 2021 by the Auditor.

Motion: Mr. Mauro DiVieste

Second: Ms. Mary Cunningham

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**VI. OLD BUSINESS BEFORE THE BOARD****VII. NEW BUSINESS BEFORE THE BOARD****Resolution 73 – 2021:**

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for December 2021:

**Substitute List—Additions/Deletions:**

1. Deborah Mundell – added to the Substitute Classroom Assistant list effective 11/15/2021.
2. Aysa Mosly – added to the Substitute Classroom Assistant list effective 11/15/2021.
3. Shannon Hodge – added to the Substitute Classroom Assistant list effective 11/16/2021.
4. Stephanie Watt – added to the Substitute Clerical list effective 12/1/2021.
5. Kajana Jones – added to the Substitute Bus Aide list effective 12/2/2021.
6. Nancy Gough – added to the Substitute Clerical list effective 12/13/2021.

**New Hires:** None

**Changes:**

1. Kimberly Weaver - promoted to the position of Classroom Assistant effective 11/11/2021. She fills the vacancy due to the resignation of Tracy Molinari. Kim was previously a 9-Month Bus Aide.
2. Renee Dann – promoted to the position of Classroom Assistant effective 11/15/2021. She fills the vacancy due to the resignation of Alisea Coleman.
3. Ruth Smith – Promoted to the position of Service and Support Administration Director and was awarded a 1-year contract effective 11/15/2021 – 8/31/2022. She fills the vacancy due to the resignation of Stacie DelliQuadri. Ruth was previously a Service and Support Administrator Supervisor.

**Resignations/Retirements:**

1. Nancy Pakulniewicz – retiring from the position of Employment Specialist effective 11/30/2021. She has been with the program since March 1996.

2. Elisa Lopez – retiring from the position of Service and Support Administrator effective 12/31/2021. She has been with the program since February 2006.
3. Judith Peters – retiring from the position of Employment Services Manager effective 12/31/202. She has been with the program since October 1993.
4. Mary Fiorenza – resigned from the position of Service and Support Administrator effective 12/31/2021. She has been with the program since February 2016.

**Layoff/Recall:**

1. Janis Metzendorf – recalled to the position of Employment Specialist effective 11/15/2021. She fills the vacancy due to the retirement of Nancy Pakulniewicz.

**Other:** None

Motion: Mr. Larry Larson

Second: Ms. Jodi Glaser

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 74 – 2021:**

Adopt a motion to authorize the Superintendent to purchase up to fifty (50) laptop computers using capital improvement funds through the state purchasing program to replace desktop computers currently utilized in several departments in order to efficiently and effectively implement remote work opportunities.

Motion: Mr. Mauro DiVieste

Second: Mr. Larry Larson

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 75 – 2021:**

Adopt a motion to approve the initial appropriations for the period of January 1, 2022 through December 31, 2022 as presented.

Motion: Ms. Mary Cunningham

Second: Mr. Dominic Albanese

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 76 – 2021:**

Adopt a motion that the Trumbull County Board of Developmental Disabilities approve and accept the master housing contract with Residence Living of Trumbull County.

Motion: Mr. Mauro DiVieste

Second: Mr. Larry Larson

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 77 – 2021:**

Adopt a motion to authorize the Superintendent to sign the contract between Easterseals of Mahoning, Trumbull, and Columbiana Counties and the Trumbull County Board of Developmental Disabilities for the provision of qualified sign language interpreter services.

Motion: Mr. Mauro DiVieste

Second: Ms. Mary Cunningham

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 78 – 2021:**

Adopt a motion to authorize the Superintendent to sign the contract between Easterseals of Mahoning, Trumbull, and Columbiana Counties and the Trumbull

County Board of Developmental Disabilities for the provision of Speech Therapy services to include individualized evaluation services, treatment sessions, and group treatment sessions for students as needed while school is in session.

Motion: Mr. Larry Larson

Second: Ms. Jodi Glaser

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**Resolution 79 – 2021:**

Adopt a motion to authorize the Superintendent to accept the competitive bid from CRS Metalworx, Inc. in the amount of \$782,000 as the lowest and best for the Trumbull County Board’s Rooftop Replacement Project. Bid document incorporated by referenced as if fully set forth herein.

Motion: Mr. Mauro DiVieste

Second: Mr. Dominic Albanese

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	_____	<u>X</u>
Mr. Larry Larson	_____	<u>X</u>
Mr. Kevin Reilly	_____	<u>X</u>

The President declares the motion Not Carried.

**VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:**

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

**IX. HEARING OF VISITORS**

**X. ADJOURNMENT**

**Resolution 80 – 2021:**

Adopt a motion to adjourn.

Motion: Mr. Mauro DiVieste

Second: Mr. Dominic Albanese

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>Excused</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:39 p.m.