

Trumbull County Board of Developmental Disabilities
Annual Organizational Board Meeting
January 24, 2022

President Kevin Reilly called the Monday, January 24, 2022 Trumbull County Board of Developmental Disabilities Annual Organizational Board Meeting to order at 5:00 p.m.

I. ROLL CALL

Present: Ms. Jodi Glaser Ms. Kimberly Hynes
Ms. Mary Cunningham Mr. Kevin Reilly
Mr. Mauro DiVieste Ms. Elizabeth Calderone
Mr. Larry Larson

II. PLEDGE OF ALLEGIANCE

III. SWEARING IN OF BOARD MEMBERS

Superintendent Edward Stark administered the Oath of Office to Board Members Mary Cunningham and Kimberly Hynes.

IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 01 – 2022:

Adopt a motion to approve the minutes of the December 20, 2021 board meeting.

Motion: Ms. Mary Cunningham Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>Abstained</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

Resolution 02 – 2022:

Adopt a motion to approve the results of the election for board officers for 2022 as follows:

Kevin Reilly, President
Elizabeth Calderone, Vice President
Mauro DiVieste, Secretary

Motion: Ms. Jodi Glaser Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____

Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 03 – 2022:

Adopt a motion to hold the regularly scheduled meeting of the Board on the 4th Monday of each month. Said meetings to begin promptly at 5:00 PM in the Tomaski Center’s Training Center.

Motion: Mr. Mauro DiVieste Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 04 – 2022:

Adopt a motion to confirm approval of Policy Section 2.19 of the Board Policy Manual entitled “Public Notice of Board Meetings” as the established rules for notification to the public of regular board meetings, special board meetings, and emergency board meetings.

Motion: Ms. Elizabeth Calderone Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 05 – 2022:

Adopt a motion to establish a County Board member training schedule for 2022 as required by Ohio Administrative Code 5123:2-1-13. A Board member training session will be conducted in lieu of a Board meeting in May in addition to the two required webinars as scheduled by the Director of the Department of Developmental Disabilities. The training will cover topics as required by rule and identified by the Director.

Motion: Mr. Larry Larson

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

V. AUTHORIZATION FOR PAYMENT OF BILLS**Resolution 06 – 2022:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of December 2021 by the Auditor.

Motion: Ms. Elizabeth Calderone

Second: Ms. Mary Cunningham

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD**VII. NEW BUSINESS BEFORE THE BOARD****Resolution 07 – 2022:**

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for January 2022:

Substitute List – Additions/Deletions: None.

New Hires:

1. Mary Beth Loto – hired as a Service and Support Administrator and was awarded a one-year contract effective 1/10/2022 – 8/31/2023. She fills the vacancy due to the transfer of Gina Battisti to SSA/Intake Coordinator.

Changes:

1. Laurissa Kuhen – promotion to the position of Classroom Assistant effective 1/11/2022. She was previously a 9-Month Bus Driver. She fills the vacancy due to the voluntary demotion of Glenda Walker-Hudnell to Custodian 1.
2. Stephanie Taneyhill – promoted to the position of 9-Month Bus Driver effective 1/11/2022. She was previously a 9-Month Bus Aide. She fills the vacancy due to the promotion of Laurissa Kuhen to Classroom Assistant.
3. Glenda Walker-Hudnell – voluntary demotion to the position of Custodian 1 effective 1/12/2022. She was previously a Classroom Assistant. She fills the vacancy due to the promotion of Janis Metzendorf to Employment Specialist.

Resignations/Retirements:

1. Joanna Iaderosa – retiring from the position of Classroom Assistant effective 1/31/2022. She has been with the program since November 1993.
2. Patricia Koehnlein – resigned from the position of Service and Support Administrator effective 12/23/2021. She had been with the program since July 2020.

Layoff/Recall: None.

Additions/Deletions:

1. Asya Mosley – removed from the Substitute Classroom Assistant list effective 1/3/2022.

Motion: Mr. Mauro DiVieste

Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 08 – 2022:

Adopt a motion to approve the payment of the Membership dues for 2022 to the Ohio Association of County Boards Serving People with Developmental Disabilities (OACB) in the amount of \$26,525.00.

Motion: Ms. Elizabeth Calderone

Second: Ms. Jodi Glaser

DISCUSSION

Roll Call:	Yea	Nay
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Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 09 – 2022:

Adopt a motion to appropriate \$30,000 into Damages and Claims to resolve a finding regarding prevailing wages.

Motion: Ms. Mary Cunningham Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 10 – 2022:

Adopt a motion authorizing the Superintendent to accept the competitive bid from D&G Mechanical, Inc. in the amount of \$617,670.00 as the lowest and best bid for the Trumbull County Board’s Rooftop Replacement Project. Bid document incorporated by reference as if fully rewritten herein.

Motion: Mr. Larry Larson Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent’s Report.

- 2. Board Correspondence.
- 3. Board Reports.
- 4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 11 – 2022:

Adopt a motion to adjourn.

Motion: Ms. Mary Cunningham

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:29 p.m.