

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 5.14

**HOLIDAYS**

Purpose:

This policy outlines the holidays observed by the Trumbull County Board of Developmental Disabilities and allows time off with pay for eligible employees on each of the holidays listed.

Policy:

A. All eligible employees are entitled to the following twelve (12) holidays:

New Years Day.....	First Day of January
Martin Luther King Day.....	Third Monday in January
President’s Day.....	Third Monday in February
Friday Before Easter	
Memorial Day.....	Fourth Monday of May
Juneteenth.....	Nineteenth day of June
Independence Day.....	Fourth Day of July
Labor Day.....	First Monday in September
Thanksgiving Day.....	Fourth Thursday in November
Day after Thanksgiving.....	Fourth Friday in November <i>(in-lieu of Columbus Day)</i>
Day before Christmas.....	Twenty-Fourth Day of December <i>(in-lieu of Veterans Day)</i>
Christmas Day.....	Twenty-Fifth Day of December

B. If a holiday falls on Saturday, it will be observed on the preceding Friday; if it falls on Sunday, it will be observed on the following Monday.

C. If a holiday occurs while an employee is on vacation or sick leave, vacation or sick leave will not be deducted from the employee’s accrued balance. Employees in inactive pay status are not entitled to holiday pay.

  
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Board President

  
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Superintendent

Adopted: 5/26/98  
Updated: 7/24/2012  
Revised: 6/28/2022

Reference:  
ORC 325.19