

Trumbull County Board of Developmental Disabilities
Regular Monthly Board Meeting
June 26, 2023

President Kevin Reilly called the Monday, June 26, 2023 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:00 p.m.

I. ROLL CALL

Present: Mr. Larry Larson Ms. Mary Cunningham
Mr. Kevin Reilly Ms. Jodi Glaser
Ms. Elizabeth Calderone Ms. Kimberly Hynes

Excused: Mr. Mauro DiVieste

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 29 – 2023:

Adopt a motion to approve the minutes of the April 24, 2023 board meeting.

Motion: Ms. Jodi Glaser Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>Abstained</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 30 – 2023:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of May 2023 by the Auditor.

Motion: Ms. Elizabeth Calderone Second: Ms. Kimberly Hynes

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

Mr. Kevin Reilly X _____

The President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD
65 – 2022:

Adopt a motion to approve an amendment to Resolution 65-2022 regarding the Trumbull County Board of Developmental Disabilities commitment of \$150,00 for county-wide transportation services. The match commitment is amended as follows: For December 1, 2022 through November 30, 2023 the required 20% local match dollars estimated for the Ohio Department of Transportation 5310 Grant funds is \$25,222 with the remaining balance \$124,778 for County-Wide Disabled Transportation. For December 1, 2023 through November 30, 2024 if the Ohio Department of Transportation 5310 Grant is not received, the entire \$150,000 amount will fund County-Wide Senior Transportation.

Note: Per award letter dated September 29, 2022 ODOT 5310 Grant for Purchased Transportation totaled \$556,939 estimated breakdown as follows:

Grant Period:		
Grant Dollars @ 80%:	Local Match @ 20%:	Total Grant Program:
Senior: \$335,939	\$83,986	\$419,925
Disabled: \$120,110	\$30,027	\$150,137
TCBDD: <u>\$100,890</u>	<u>\$25,222</u>	<u>\$126,112</u>
Total: \$556,939	\$139,235	\$696,174

Non-Grant Period:		
Total Dollars Committed:	Less Local Match:	Remainder of Year:
Senior: \$750,000	\$83,986	\$666,014
Disabled: \$200,000	\$30,027	\$169,973
TCBDD: <u>\$150,000</u>	<u>\$25,222</u>	<u>\$124,778</u>
Total: \$1,100,000	\$139,235	\$960,765

Motion: Mr. Larry Larson

Second: Ms. Mary Cunningham

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 31 – 2023:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for May and June 2023:

New Hires:

1. Mary Fiorenza – hired as a Service and Support Administrator effective 6/6/23. She fills the position made available by Board Resolution 79-2022.

Changes:

1. Rocky DeFrank – promoted to the position of Cook effective 4/22/23. He was previously a Cook Assistant. He fills the vacancy due to the retirement of Charlene Cupan.
2. Catherine Lavernuick – promoted to the position of E.I. Service Coordinator effective 5/15/23. She was previously a Service and Support Administrator (Wraparound). She fills the vacancy created by Board Resolution 13-2023.
3. Florence Keeling – promoted to the position of E.I. Developmental Specialist effective 6/6/23. She was previously a Teacher. She fills the vacancy due to the retirement of Peter Kramer.

Retirements/Resignations/Terminations:

1. Peter Kramer – retired from the position of Employment Specialist effective 5/12/23. He had been with the program since September 1991.
2. Cassandra Bekish – terminated from the position of Teacher effective 5/30/23. She had been with the program since 9/13/21.
3. Larry Esmond – resigned from the position of Custodian I effective 4/18/23.
4. Samantha Gore – resigned from the position of 9-month Bus Aide effective 4/28/23.
5. Stephanie Snyder – resigned from the position of Teacher with her last day being 6/5/23. She had been with the program since 8/13/2018.
6. Monique Buckner – resigned from the position of Teacher with her last day being 6/5/23. She had been with the program since 8/17/20.
7. Tammy Danes – resigned from the position of Community Employment Program Assistant effective 5/19/23. She had been with the program since 10/5/99.
8. Tara Gladd – resigned from the position of Accounting Associate effective 5/31/23. She had been with the program since 7/8/14.

Layoff/Recall: None.

Substitute List Additions/Deletions:

1. Deborah Mundell – removed from the substitute Classroom Assistant list effective 5/30/23.
2. Rachel Bailey – added to the summer substitute Custodian list effective 6/12/23.
3. Jalynn Nicholas – added to the summer substitute Custodian list effective 6/12/23.
4. Elyssa Zack – added to the summer substitute Custodian list effective 6/12/23.

Motion: Ms. Elizabeth Calderone Second: Ms. Kimberly Hynes

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 32 – 2023:

Adopt a motion to approve the contract between Diamond Therapy and the Trumbull County Board of Developmental Disabilities effective August 1, 2023 through July 31, 2024.

Motion: Ms. Kimberly Hynes Second: Ms. Elizabeth Calderone

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 33 – 2023:

Adopt a motion to approve revised policy Section 10.8 entitled “Telephones, Cellular Telephones, and Wireless Communication Devices” and rename the policy “Telephones, Board-Issued Cellular Telephones and Wireless Communication Devices.”

Motion: Ms. Mary Cunningham Second: Mr. Larry Larson

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 34 – 2023:

Adopt a motion to approve a four percent (4%) pay increase for all non-bargaining unit employees. If approved, the salary increase will be effective starting July 1, 2023.

Motion: Mr. Larry Larson

Second: Ms. Elizabeth Calderone

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 35 – 2023:

Adopt a motion to appropriate up to \$5,000,000 from the general fund revenue to the capital improvement fund as necessary to ensure the funding is available for essential capital projects to maintain or update Trumbull County Board buildings and equipment.

Motion: Ms. Elizabeth Calderone

Second: Ms. Jodi Glaser

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 36 – 2023:

Adopt a motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee.

Time In: 5:36

Time Out: 6:05

Motion: Ms. Mary Cunningham

Second: Ms. Kimberly Hynes

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____

Ms. Jodi Glaser	<u> X </u>	_____
Ms. Kimberly Hynes	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____
Mr. Kevin Reilly	<u> X </u>	_____

The President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 37 – 2023:

Adopt a motion to adjourn.

Motion: Ms. Mary Cunningham

Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u> X </u>	_____
Ms. Mary Cunningham	<u> X </u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u> X </u>	_____
Ms. Kimberly Hynes	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____
Mr. Kevin Reilly	<u> X </u>	_____

The President declares the motion carried.

The President adjourned the meeting at 6:06 p.m.