

**Trumbull County Board of Developmental Disabilities  
Regular Monthly Board Meeting  
September 25, 2023**

Vice President Jodi Glaser called the Monday, September 25, 2023 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:05 p.m.

**I. ROLL CALL**

Present:	Ms. Elizabeth Calderone	Ms. Kimberly Hynes
	Ms. Mary Cunningham	Ms. Jodi Glaser
Excused:	Mr. Kevin Reilly	Mr. Mauro DiVieste
	Mr. Larry Larson	

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 43 – 2023:**

Adopt a motion to approve the minutes of the August 28, 2023 board meeting.

Motion: Ms. Mary Cunningham                      Second: Ms. Elizabeth Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>  X  </u>	_____
Ms. Mary Cunningham	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>  X  </u>	_____
Ms. Kimberly Hynes	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

**V. AUTHORIZATION FOR PAYMENT OF BILLS**

**Resolution 44 – 2023:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of August 2023 by the Auditor.

Motion: Ms. Kimberly Hynes                      Second: Ms. Elizabeth Calderone

**DISCUSSION**

Ms. Elizabeth Calderone	<u>  X  </u>	_____
Ms. Mary Cunningham	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>  X  </u>	_____
Ms. Kimberly Hynes	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____

Mr. Kevin Reilly Excused \_\_\_\_\_

The Vice President declares the motion carried.

**VI. OLD BUSINESS BEFORE THE BOARD**

**VII. NEW BUSINESS BEFORE THE BOARD**

**Resolution 45 – 2023:**

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for August 2023:

**New Hires:**

1. Joanne Groves – hired as a 9-Month Bus Aide effective 9/5/2023. She fills the vacancy due to the resignation of Jasmine McCartney.
2. Jessica Fenstermaker – hired as an Accounting Associate effective 9/5/2023. She is filling the vacancy due to the upcoming retirement of Joan Schell.

**Changes:**

1. Rocky DeFrank – returned to previous position of Cook Assistant effective 8/21/2023.
2. Sarah Macaluso – hired as a Cook at the Fairhaven School. She fills the vacancy due to Rocky DeFrank returning to his previous position as Cook Assistant. Sarah was previously a Substitute Cook Assistant.

**Retirements/Resignations/Terminations:**

1. Joan Schell – retiring from the position of Accounting Associate effective 10/1/2023. Joan has been with the program since 2002.
2. Stephanie Taneyhill – resigned from the position of 9-Month Bus Driver. She has been with the program since February 2017.

**Layoff/Recall:** None.

**Substitute List Additions/Deletions:**

1. Sarah Macaluso – removed from the Substitute Cook Assistant list effective 9/14/2023.
2. Stephanie Miles – added to the Substitute Classroom Assistant list effective 9/12/2023.
3. Angelina Molinari – added to the Substitute Classroom Assistant list effective 9/6/2023.
4. Christine Goncz – added to the Substitute Classroom Assistant list effective 9/6/2023.
5. Kyra Franklin – added to the Substitute Classroom Assistant list effective 9/7/2023.
6. Valerie Pridemore – added to the Substitute Classroom Assistant list effective 8/15/2023.
7. Taylor Warzala – added to the Substitute Classroom Assistant list effective 8/28/2023.
8. Na’Jhay Jones – added to the Substitute Classroom Assistant list effective 8/11/2023.

**Other:** None.

Motion: Ms. Elizabeth Calderone      Second: Ms. Kimberly Hynes

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 46 – 2023:**

Adopt a motion to approve revised Board Policy Section 5.2 entitled “Pay Periods”.

Motion: Ms. Mary Cunningham      Second: Ms. Elizabeth Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 47 – 2023:**

Adopt a motion to approve revised Board Policy Section 5.35 entitled “Timekeeping Policy – Non-Exempt Employees” and Section 5.36 “Timekeeping Policy – Exempt Employees”.

Motion: Ms. Kimberly Hynes      Second: Ms. Mary Cunningham

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 48 – 2023:**

Adopt a motion to approve an expansion of the wage scale for each of the classifications on the salary schedule for all non-bargaining unit employees. If approved, the new salary ranges would be effective starting October 2, 2023.

Motion: Ms. Elizabeth Calderone

Second: Ms. Mary Cunningham

## DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:**

1. Superintendent's Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

**IX. HEARING OF VISITORS****X. ADJOURNMENT****Resolution 49 – 2023:**

Adopt a motion to adjourn.

Motion: Ms. Elizabeth Calderone

Second: Ms. Mary Cunningham

## DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Excused</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

The Vice President adjourned the meeting at 5:28 p.m.