

**Trumbull County Board of Developmental Disabilities  
Regular Monthly Board Meeting  
February 26, 2024**

Vice President Jody Glaser called the Monday, February 26, 2024 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:00 p.m.

**I. ROLL CALL**

Present: Mr. Larry Larson Ms. Kimberly Hynes  
 Ms. Mary Cunningham Ms. Jodi Glaser  
 Mr. Mauro DiVieste Ms. Elizabeth Calderone

Excused: Mr. Kevin Reilly

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 12 – 2024:**

Adopt a motion to approve the minutes of the January 22, 2024 board meeting.

Motion: Mr. Mauro DiVieste Second: Ms. Mary Cunningham

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>Abstained</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

**V. AUTHORIZATION FOR PAYMENT OF BILLS**

**Resolution 13 – 2024:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of January 2024 by the Auditor.

Motion: Mr. Larry Larson Second: Ms. Kimberly Hynes

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____

Mr. Larry Larson	<u>  X  </u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

## VI. OLD BUSINESS BEFORE THE BOARD

## VII. NEW BUSINESS BEFORE THE BOARD

### Resolution 14 – 2024:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for February 2024:

### New Hires:

1. Stephanie Miles – hired as a Teacher effective 1/29/2024. She was previously a Substitute Classroom Assistant. She fills the position created by Board Resolution 76-2023.

### Changes:

1. Richard Mistovich – transitioned from the position of Community Employment Director to the position of Community Employment Liaison effective 3/1/2024.
2. John Danes – transitioned from the position of Transition Specialist to the position of SSA – Behavior Support effective 2/12/2024.

**Retirements/Resignations/Terminations: None.**

### Layoff/Recall:

1. Gordon Franklin – laid off from the position of Custodian 1 effective 2/29/2024.

### Substitute List Additions/Deletions:

1. Na’Jhay Jones – removed from the position of Substitute Classroom Assistant list effective 1/17/2024.
2. Stephanie Miles – removed from the Substitute Classroom Assistant list effective 1/29/2024.

### Other:

1. Cara Gordon – bumped to the position of Custodian 1 effective 2/20/2024. She was previously an Employment Specialist.
2. Janis Metzendorf – bumped to the position of Custodian 1 effective 2/20/2024. She was previously an Employment Specialist.
3. Cynthia Murphy – bumped to the position of Custodian 1. She was previously an Employment Specialist.
4. Denise Stamp – bumped to the position of Custodian 1 effective 2/20/2024. She was previously an Employment Specialist.
5. Glenda Walker-Hudnell – bumped to the position of Classroom Assistant effective 2/20/2024. She was previously a Custodian 1.
6. Molly Vasel – bumped into the position of Classroom Assistant effective 2/20/2024. She was previously Custodian 1.
7. Robert “Bo” Greene – bumped into the position of Classroom Assistant effective 2/20/2024. He was previously a Classroom Assistant-APE.

Motion: Mr. Mauro DiVieste

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Abstained</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>Abstained</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 15 – 2024:**

Adopt a motion to approve the 9-Month School program calendar and the 12-Month staff calendar for the 2024-2025 program year effective July 1, 2024 as if fully rewritten herein.

Motion: Ms. Elizabeth Calderone

Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 16 – 2024:**

Adopt a motion to approve the participation in the Bureau of Workers' Compensation Safety Intervention Grant through the Trumbull County Commissioners office and authorize the board to expend the funds needed to draw down the necessary funds to purchase equipment and supplies through the grant.

Motion: Ms. Mary Cunningham

Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

Mr. Kevin Reilly Excused \_\_\_\_\_

The Vice President declares the motion carried.

**Resolution 17 – 2024:**

Adopt a motion to change the date of the April Board meeting from Monday, April 22 2024 to Monday, April 15, 2024.

Motion: Mr. Mauro DiVieste \_\_\_\_\_ Second: Ms. Elizabeth Calderone \_\_\_\_\_

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**Resolution 18 – 2024:**

Adopt a motion to award the Request for Qualification (RFQ) for the Administrative Office renovation and window replacement project to Baker, Bednar, Snyder & Associates, Inc. as recommended by the Selection Process Review Committee and authorize the Superintendent to contract with Baker, Bednar, Snyder & Associates, Inc. for the professional design services, including architectural and engineering, for the renovation of the administrative offices located at 45 North Road; Niles, OH 44446.

Motion: Ms. Kimberly Hynes \_\_\_\_\_ Second: Mr. Mauro DiVieste \_\_\_\_\_

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

**VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:**

- 1. Superintendent’s Report.
- 2. Board Correspondence.

- 3. Board Reports.
- 4. Statistics and Enrollment Figures.

**IX. HEARING OF VISITORS**

**X. ADJOURNMENT**

**Resolution 19 – 2024:**

Adopt a motion to adjourn.

Motion: Mr. Mauro DiVieste

Second: Ms. Elizabeth Calderone

**DISCUSSION**

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

The Vice President adjourned the meeting at 5:36 p.m.