

**Trumbull County Board of Developmental Disabilities
Regular Monthly Board Meeting
December 16, 2024**

President Kevin Reilly called the Monday, December 16, 2024 Trumbull County Board of Developmental Disabilities Regular Monthly Board Meeting to order at 5:02 p.m.

I. ROLL CALL

Present: Mr. Larry Larson Ms. Elizabeth Calderone
Ms. Jodi Glaser Ms. Kimberly Hynes
Mr. Mauro DiVieste Mr. Kevin Reilly

Excused: Ms. Mary Cunningham

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 75 – 2024:

Adopt a motion to approve the minutes of the November 18, 2024 board meeting.

Motion: Mr. Mauro DiVieste Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Abstained</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 76 – 2024:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of November 2024 by the Auditor.

Motion: Mr. Larry Larson Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____

Ms. Jodi Glaser	<u> X </u>	_____
Ms. Kimberly Hynes	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____
Mr. Kevin Reilly	<u> X </u>	_____

The President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 77 – 2024:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for December 2024:

New Hires: None.

Changes:

1. Patricia Postlethwait – promoted to the position of Classroom Assistant effective 11/13/2024. She fills the vacancy due to the retirement of Beth Harkins. Patricia was a 9-Month Bus Aide.

Retirements/Resignations: None.

Layoff/Recall: None

Substitute List Additions/Deletions:

1. Kajana Jones – removed from the Substitute Classroom Assistant list effective 11/20/2024.
2. Callie Ginter – added to the Substitute Administrative Assistant list effective 12/2/2024.

Other:

1. Michael Archambeau – resigned from the position of Teacher effective 11/22/2024. He has been with the program since August 2020.
2. Tracy Boyd – did not satisfactorily complete he probationary period as a Service and Support Administrator. Terminated effective 11/22/2024.

Motion: Ms. Jodi Glaser

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u> X </u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u> X </u>	_____
Ms. Jodi Glaser	<u> X </u>	_____
Ms. Kimberly Hynes	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____
Mr. Kevin Reilly	<u> X </u>	_____

The President declares the motion carried.

Resolution 78 – 2024:

Adopt a motion to approve the 2025 Master Contract between TCBDD and RLTCI, Inc.

Motion: Mr. Larry Larson

Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 79 – 2024:

Adopt a motion to accept the bid from United Contractors, Inc. In the amount of \$1,194,600.00 as the lowest and best bid for the Morrison Board Office renovation project and authorize the Superintendent to award the contract for United Contractors, Inc. as if fully set forth herein.

Motion: Ms. Kimberly Hynes

Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 80 – 2024:

Adopt a motion to approve the 9-Month School Program Calendar and 12-Month staff calendar for the 2022-2026 program year effective July 1, 2025 as if fully re-written herein.

Motion: Ms. Elizabeth Calderone

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

Resolution 81 – 2024:

Adopt a motion to rescind the Trumbull County Board of Developmental Disabilities document retention schedule adopted February 28, 2002 and follow the Trumbull County Records Retention schedule approved by the Ohio History Connection State Archives of Ohio on November 18, 2020.

Motion: Mr. Larry Larson

Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Excused</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

1. Superintendent’s Report.
2. Board Correspondence.
3. Board Reports.
4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 82 – 2024:

Adopt a motion to adjourn.

Motion: Mr. Mauro DiVieste

Second: Ms. Elizabeth Calderone

DISCUSSION

Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:25 p.m.