

**Trumbull County Board of Developmental Disabilities
Annual Organizational Board Meeting
January 27, 2025**

Vice-President Jodi Glaser called the Monday, January 27, 2025 Trumbull County Board of Developmental Disabilities Annual Organizational Board Meeting to order at 5:02 p.m.

I. ROLL CALL

Present: Mr. Larry Larson Ms. Elizabeth Calderone
 Ms. Jodi Glaser Ms. Kimberly Hynes
 Mr. Mauro DiVieste
 Ms. Mary Cunningham

Excused: None

II. PLEDGE OF ALLEGIANCE

III. SWEARING IN OF BOARD MEMBERS

Commissioners Rick Hernandez and Tony Bernard administered the Oath of Office to Melissa Baker, Mauro DiVieste, and Larry Larson.

IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 01 – 2025:

Adopt a motion to approve the minutes of the December 16, 2024 board meeting.

Motion: Mr. Mauro DiVieste Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>Abstained</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>Abstained</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

V. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

Resolution 02 – 2025:

Adopt a motion to approve the results of the election for Board officers for 2025 as follows:

Jodi Glaser, President
 Mauro DiVieste, Vice-President
 Kimberly Hynes, Secretary

Motion: Mr. Larry Larson Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

Resolution 03 – 2025:

Adopt a motion to hold the regularly scheduled meetings of the Board on the 4th Monday of each month, said meetings to begin promptly at 5:00 PM at the Tony Tomaski Center’s Training Room.

Motion: Ms. Elizabeth Calderone Second: Ms. Kimberly Hynes

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

Resolution 04 – 2025:

Adopt a motion to confirm approval of Policy Section 2.19 of the Board Policy manual entitled “Public Notice of Board Meetings” as the established rules for notification to the public of board meetings, special board meetings, and emergency board meetings.

Motion: Ms. Kimberly Hynes Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

Resolution 05 – 2025:

Adopt a motion to establish a County Board member training schedule for 2025 as required by Ohio Administrative Code 5123:2-1-13. A Board member training session will be conducted in lieu of a Board meeting in May in addition to the two required webinars as scheduled by the Director of the Department of Developmental Disabilities. The training will cover topics as required by rule and identified by the Director.

Motion: Mr. Larry Larson

Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

VI. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 06 – 2025:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of December 2024 by the Auditor.

Motion: Mr. Mauro DiVieste

Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

VII. OLD BUSINESS BEFORE THE BOARD

VIII. NEW BUSINESS BEFORE THE BOARD

Resolution 07 – 2025:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for January 2025:

New Hires:

1. Richard Meikle – hired as a 9-Month Bus Aide effective 12/16/2024. He fills the vacancy due to the promotion of Patricia Postlethwait to Classroom Assistant.
2. Wayne Wilkerson – hired as Facilities Maintenance Manager to oversee the Morrison Board Office remodel. Awarded a contract effective 12/1/2024 through 7/31/2025.
3. Lucinda Lang – hired as an SSA Data Coordinator and issued a one-year contract from 1/8/2025 through 6/30/2026. She fills the vacancy due to the non-renewal of Susan Enoch-Parker.
4. Chelsea Stafford – hired as a Service and Support Administrator effective 1/6/2025. She fills the vacancy due to the termination of Tracy Boyd.

Changes: None.

Retirements/Resignations: None.

Layoff/Recall: None

Substitute List Additions/Deletions:

1. Teri Boggs – added to the Substitute Administrative Assistant list effective 1/1/2025.
2. Dana Persing – added to the Substitute Classroom Assistant list effective 1/6/2025.
3. Jodi Pennybaker – added to the Substitute Classroom Assistant list effective 1/12/2025.

Other: None.

Motion: Ms. Kimberly Hynes

Second: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u> X </u>	<u> </u>
Ms. Elizabeth Calderone	<u> X </u>	<u> </u>
Ms. Mary Cunningham	<u> X </u>	<u> </u>
Mr. Mauro DiVieste	<u> X </u>	<u> </u>
Ms. Jodi Glaser	<u> X </u>	<u> </u>
Ms. Kimberly Hynes	<u> X </u>	<u> </u>
Mr. Larry Larson	<u> X </u>	<u> </u>

The President declares the motion carried.

Resolution 08 – 2025:

Adopt a motion to approve revised Board policy Section 5.7 entitled Travel Expense/Mileage Reimbursement.

Motion: Mr. Larry LarsonSecond: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

Resolution 09 – 2025:

Adopt a motion to approve the revised table of organization as presented.

Motion: Ms. Elizabeth CalderoneSecond: Ms. Mary Cunningham

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

Resolution 10 – 2024:

Adopt a motion to enter into executive session to discuss information required to be kept confidential by federal law or regulations and/or state statutes.

Motion: Mr. Mauro DiViesteSecond: Ms. Elizabeth CalderoneTime In: 5:31 p.m.Time Out: 5:55 p.m.

DISCUSSION

Roll Call:	Yea	Nay
Ms. Melissa Baker	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Ms. Jodi Glaser	<u>X</u>	_____
Ms. Kimberly Hynes	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____

The President declares the motion carried.

IX. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

- 1. Superintendent’s Report.
- 2. Board Correspondence.
- 3. Board Reports.
- 4. Statistics and Enrollment Figures.

X. HEARING OF VISITORS

XI. ADJOURNMENT

Resolution 11 – 2025:

Adopt a motion to adjourn.

Motion: Mr. Mauro DiVieste

Second: Ms. Mary Cunningham

DISCUSSION

Ms. Melissa Baker	<u> X </u>	_____
Ms. Elizabeth Calderone	<u> X </u>	_____
Ms. Mary Cunningham	<u> X </u>	_____
Mr. Mauro DiVieste	<u> X </u>	_____
Ms. Jodi Glaser	<u> X </u>	_____
Ms. Kimberly Hynes	<u> X </u>	_____
Mr. Larry Larson	<u> X </u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:56 p.m.